



SIGN DEVELOPMENT PERMIT APPLICATION

OFFICE USE ONLY

Application Number: DPR _____ - _____ Land Use District: _____
Lot: _____ Block: _____ Plan: _____ Roll #: _____ Long Legal (If applicable): _____
Date Received: _____ Fee: _____ Receipt #: _____

Please PRINT all information clearly – ALL fields required

Application Requirements

- Completed Application Form Fees
- Site drawing with measurements to new and existing development (buildings) and property lines
- Elevation Plans showing details of the sign, including dimensions
- Completed Abandoned Oil and/or Gas well search

Project Address (Physical Location of Sign)

Street Address: _____

Applicant and Property Owner Information

Applicant's Name: _____ Phone: _____
 Address: _____ City: _____
 Postal Code: _____ Email: _____
 Contact Name: _____ I consent to receive notification at the email provided above.
 Applicant is the registered Owner:

Fill out only if different from Applicant: **Owners authorization with signature required**

Property Owners name: _____ Phone: _____
 Address: _____ City: _____
 Postal Code: _____ Email: _____
 Contact Name: _____

Proposed Development (As it pertains to your sign)

Number of Signs: _____ CONSTRUCTION VALUE: _____

Sign Wording: _____

Sign Type:

- Fascia/Wall Sign
- Free Standing Sign
- Portable Sign
- Roof Sign
- Canopy Sign

Other (please indicate) _____

Signature of Applicant

Signature of Owner

Applicant's Name (Please Print)

Owner's Name (Please Print)

Collection and use of personal information

Personal information required by the Town of Redwater application forms is collected under authority of sections 33(a) and (c) of the Alberta freedom of Information and Protection of Privacy (FOIPP) Act. Your personal information will be used to process your application(s). Please be advised that your name, address and details related to your application may be included on reports that are available to the public as required or allowed by legislation. If you have any questions, please contact the Town's Development Officer at (780) 942-3519.

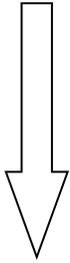
ABANDONED WELL PROCESS FOR DEVELOPMENT

Effective November 1, 2012, the Subdivision and Development Regulation requires that applications for new development permits provide information about abandoned oil and gas wells on the subject property. Before an application for a development can be considered, applicants **MUST** provide this information. The following chart outlines the process for determining what information is required depending on whether abandoned wells are located on the property.

Check the AER Abandoned Well Viewer to determine if abandoned wells are located on the subject property (www.aer.ca) Select Systems/Tools/ Portal on the Right. Then select Abandoned Well Map. If you require assistance, use the Help Button at the top or contact AER directly at (403) 297-8311- Option 0 or email to: [inquiries@aer.ca](mailto:inquiries@ aer.ca)

Once you have checked your property and have determined:

Yes—abandoned wells are found



No—abandoned wells are NOT found

The Applicant must provide the following as part of their application:

- a statement that no abandoned wells are located on the property; and
- The map from the AER viewer of their property.

The Applicant must contact all Licensees identified by the AER as affecting their property to confirm the following:

- the exact location of each abandoned well; and
- the setback distance required by the Licensee from each abandoned well.

The Applicant must provide the following as part of their application:

- the map from the AER viewer of the subject property;
- a list of all abandoned wells, including the surface coordinates;
- a sketch of the proposed development showing the required setback area of each abandoned well; and
- any additional information from Licensee(s) that led to a change in the setback.

FREQUENTLY ASKED QUESTIONS:

1. Can an agent can sign the required statement on behalf of the registered landowner or does it have to be filled and signed by the registered owner of the property.

An agent can sign the required statement on behalf of the registered landowner. The wording in the Direction 79 is "confirmation from the applicant." So that applicant, be they an agent acting on behalf of an owner or the owner, can sign the statement and provide the written confirmation.

2. If there is an abandoned well on the subject property being developed, what is the proper procedure that should be followed? What is required from the licensee and the registered owners?

*The landowner, or agent acting on behalf of the landowner, must contact all licensees on the affected property. The licensee is then required to **physically locate the abandoned well(s)**.*

In order to demonstrate that this has occurred, the Town of Redwater will require the following:

- a) *GPS coordinates of the well site(s); and*
- b) *a sketch of the site showing the exact location of the well(s) on the site and the required setback distance from the well site(s).*

This information must be provided by the licensee.

3. What does a landowner, or their agent, do if an abandoned well licensee no longer exists or is defunct?*The AER and the Orphan Well Association have reached an agreement whereby the Orphan Well Association will, when contacted by a landowner/agent, go out and locate the abandoned well on the property as per the regular responsibility of licensees. Further information on the Orphan Well Association can be found on their website: www.orphanwell.ca*

4. Does all this information need to be provided before an application for development can be processed?

Yes. The Town of Redwater will not begin their review of a development application until all relevant information regarding abandoned oil and gas wells has been provided by the owner/applicant.

5. Is this process going to cause the landowner additional expense?

No. The costs of locating any abandoned oil and gas wells is the burden of the licensee. This process may add additional time in the preparation of an application, but will not incur direct expenses on the landowner.

For further information contact the Town of Redwater Planning Department.



4924 - 47 Street | Box 397 • Redwater, AB T0A 2W0
Phone: 780-942-3519 • Fax: 780-942-4321
www.redwater.ca

STATEMENT REGARDING ABANDONED OIL/GAS WELLS

NO WELLS ON THE SUBJECT PROPERTY

I, _____, registered owner (or their agent) of

Lot _____ Block _____ Plan _____ or

NE/SE/NW/SW Section of _____ Twp. _____ Range _____ W4M

and located within the Municipality of the Town of Redwater

have consulted the Alberta Energy Regulator (AER) Abandoned Well Map Viewer, and verified that

there are no abandoned wells located on this property subject to this application. A copy of the AER

map showing the subject property is attached.

Signature of Registered Owner (or Agent)

Date



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STATEMENT REGARDING ABANDONED OIL/GAS WELLS

LOCATED ON THE SUBJECT PROPERTY

I, _____, registered owner (or their agent) of

Lot _____ Block _____ Plan _____ or

NE/SE/NW/SW Section of _____ Twp. _____ Range _____ W4M

and located within the Municipality of the Town of Redwater

have consulted the Alberta Energy Regulator (AER) Abandoned Well Map Viewer, and

verified that abandoned wells are located on this property subject to this application. I have contacted the responsible licensee(s) and the exact well location(s) has/have been confirmed.

Additional information provided by the licensee(s) requiring a change in the setback area is attached:

Yes

Not Applicable

In the event that construction activity occurs within the setback area of the abandoned well(s) as a result of development on the subject property, the abandoned well(s) will be temporarily marked with on-site identification to prevent contact during construction.

A copy of the AER map showing the subject property and a list identifying and locating the abandoned well(s) on the subject property are attached.

Signature of registered owner (or agent)

Date