

# EMPLOYMENT OPPORTUNITY

## PARKS AND FACILITIES OPERATOR

### *Permanent Full-Time Position*

The Town of Redwater is a progressive and action-oriented municipality that is poised for significant growth. Located just 5 minutes north of Alberta's Industrial Heartland and 35 minutes northeast of Edmonton, Redwater offers many benefits of a rural lifestyle but with immediate access to all urban amenities. This full-service community provides excellent recreation, culture, education and health care services to area residents. Please visit our website to learn more about our great community: [www.redwater.ca](http://www.redwater.ca).

The Parks and Facilities team is seeking a Parks and Facilities Operator reporting directly to the Parks & Facilities Manager. This position will be responsible for the day-to-day operations and maintenance of the Pembina Place Arena, Cultural Centre, lounge, other town-owned facilities as well as parks and green spaces. This position ensures the arena ice surface as well as the other facilities remain clean, safe and well maintained for all users and visitors. The role requires strong attention to detail, a commitment to providing excellent customer service, and solid mechanical and building maintenance skills, including light carpentry and plumbing skills.

The Parks and Facilities Operator performs a wide range of duties that vary throughout the year

- Daily (winter seasonal) customer service delivery, Zamboni Operation, ice maintenance, arena ice plant maintenance, facility cleaning, garbage removal and recycling, snow removal and grounds maintenance, and facility maintenance. Outdoor Rink installation and maintenance.
- Risk Management: Inspect, identify, assess and prioritize risks.
- Light/medium duty equipment and hand tool operation and maintenance.
- Performing duties to maintain sports fields, parks and the cemetery.
- Safe operation of equipment associated with parks management.
- Respond appropriately to patrons/residents inquires or concerns.
- Active participation in the Town's Health and Safety Program.

### Qualifications

- Valid Class 5 Driver's license and driver's abstract required.
- Criminal Record Check with vulnerable check is required.
- High School Diploma is required.
- Arena Operator 1, Parks and Sports Fields 1 and Building Maintenance 1 are assets.
- Current First Aid and CPR certification is an asset.

This is a permanent unionized full-time position consisting of a 40 hour work week. The Town offers a comprehensive benefits package and Local Authorities Pension Plan. The wage for this position will be based on qualifications and experience.

Please forward your application as a single PDF file containing your Cover Letter, resume and references to:

**Jeremy Pifko, Parks and Facilities Manager**

**Town of Redwater, Box 397, Redwater, AB, T0A 2W0**

**Email: [jpifko@redwater.ca](mailto:jpifko@redwater.ca) Ph: (780)-580-8011 Fax: (780)-942-4415**

**The posting will remain open until a suitable candidate is found.**



The Town of Redwater thanks all applicants for their interest, however only those who have been selected for an interview will be contacted.