



Policy Manual

PROGRAM SUBSIDY

APPROVED

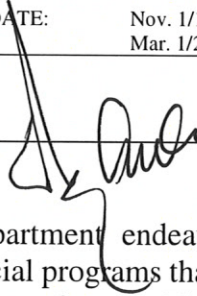
RES. NO.: 11-181

DATE: June 7, 2011

REVISED

RES. NO.: 11-298 / 13-123/15-154

DATE: Nov. 1/11, May 7/13, Sept 1/15, Mar. 4/20, Mar. 1/21

Signature of Approval of Authorized Personnel: 

POLICY STATEMENT:

The Town of Redwater Community Services Department endeavors to provide an environment that promotes recreation, cultural and social programs that are essential to the physical, emotional and social development of children and youth. The Town will allocate funds in the annual budget to assist families with children living in the Town of Redwater who may not otherwise have access to recreational, cultural and social program opportunities due to financial barriers.

REFERENCE:

INTERPRETATIONS:

“Program” mean a recreation, cultural and social program that is a regular scheduled activity requiring participants to register in and/or pay a fee prior to participation.

PROCEDURES:

1. Redwater Community Services administers a Program subsidy that will subsidize, when possible, Program fees for children whose caregivers demonstrate an inability to pay for the Program.
2. To qualify for the Program subsidy the applicant (s) must be a resident of the Town of Redwater and have a combined **net family income (after tax)** that should be less than listed below *or* have an extraordinary situation that would impact ability to pay:
 - Family of 2 **\$28,364**
 - Family of 3 **\$34,870**
 - Family of 4 **\$42,338**
 - Family of 5 **\$48,019**
 - Family of 6 **\$54,157**
 - Family of 7 **\$60,296**

The Income levels identified in this policy shall be based on the current Low Income Cut Offs as calculated and published by Statistics Canada (**30,000 to 99,000 population category/before tax figures**) and shall be automatically updated annually by Administration. This population category and “before tax” figures provided by Statistics Canada will allow for greater access to the subsidy fund by local families given the cost of living in our area.

3. Program subsidies may be provided for a maximum of \$175.00 per child per calendar year to a maximum of \$400.00 per family per calendar year. The Community Services Manager will have the authority to review applications on an individual basis regarding maximum program subsidy amounts.
4. Applicants will be encouraged to pay an affordable portion of the Program fee.
5. Applicants will be asked to identify other sources of funding that have been accessed in order to facilitate working partnerships with other agencies or organizations in support of the child or youth.
6. Applicants must complete the “Program Subsidy Application” which is attached as “Schedule A” to this policy.
7. Redwater Community Services reserves the right to request proof of registration. Applicants who do not attend the registered Program may be required to return subsidy funds and may be deemed ineligible for future subsidies.
8. The subsidy will be issued by a cheque from the Town of Redwater to the organization offering the program on behalf of the applicant.
9. Applications will be reviewed on a first come first served basis, based on the amount of subsidy provided within the Town of Redwater annual budget.
10. The decision of the Community Services Department is final.

