



Policy Manual

FEES AND CHARGES

APPROVED

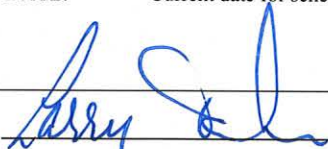
RES. NO.: 10-274

DATE: September 14, 2010

REVISED

RES. NO.: Current resolution for schedules listed below

DATE: Current date for schedule resolutions listed below

Signature of Approval of Authorized Personnel: **POLICY STATEMENT:** To establish fees and charges for all facets of the Town organization.**PURPOSE:** To provide staff with a consistent fee structure that enables the Town to recover costs associated with a variety of services and products.**PROCEDURES:**

Included in this policy are fees for the following:

- Schedule 1: Administration – current resolution #15-156 – September 1, 2015
- Schedule 2: Taxation & Assessment – current resolution #19-060 – April 1, 2019
- Schedule 3: Public Works – current resolution #19-306 – December 3, 2019
- Schedule 4: Planning & Development – current resolution number #19-005 – January 15, 2019
- Schedule 5: Safety Codes Permits – current resolution #15-278 – December 15, 2015
- Schedule 6: Other – current resolution #19-306 – December 3, 2019
- Schedule 7: Swimming Pool – current resolution #20-062 – March 17, 2020
- Schedule 8: Pembina Place – current resolution #20-062 – March 17, 2020
- Schedule 4: Planning & Development – current resolution number #20-124 – May 5, 2020

Other policies and bylaws including fees are the following:

- Business Licenses Bylaw
- FOIP document fee: In accordance with FOIP regulation Bylaw
- Dog Control Bylaw
- Fire Bylaw
- Cemetery Bylaw
- Utility Rates, Fees & Billings Bylaw
- Dust Control Policy
- Utility Maintenance Policy
- Utility Installations Policy
- Courses, Lessons & Programs Policy
- Community Sign Policy
- Campground Policy
- Memorial Program Policy
- Arena Advertising Policy
- Facility Naming Policy
- Skunk Trap Policy

SCHEDULE 1-R4: ADMINISTRATION

G.S.T. to be added on all items

Photocopying	
<p>The Town of Redwater will provide free use of photocopying facilities to Redwater and District non-profit organizations up to a maximum of 500 black and white and/or color copies annually (per calendar year). A record will be kept and the organization representative will initial to confirm receipt of these copies.</p> <p>Free use will also be provided for mandated FCSS courses and training programs as approved by the Community Services Manager. An ongoing record will be kept so the related costs can be charged back to the department at year end. In the absence of the Community Services Manager the public will be charged and subsequently refunded as approved by the Community Services Manager.</p> <p>Charges for photocopying services for the general public, and for non-profit organizations that exceed their annual limit will be as follows:</p>	
Black & white (not for profit)	\$0.10 /copy
Black & white (general public) - Letter	\$0.24 /copy
Black & white (general public) - Legal	\$0.29 /copy
Black & white (general public) - Tabloid	\$0.33 /copy
Color – any size	\$0.48 /copy
Faxing	
<p>Faxing services will be free for mandated FCSS courses and training programs as approved by the Community Services Manager. A record will be kept of the number of faxes so that the FCSS department can be charged back at year end. In the absence of the Community Services Manager the public will be charged and subsequently refunded as approved by the Community Services Manager.</p>	
Local faxing	\$1.19 /page
Long Distance faxing (North America)	\$1.90 /page
International faxing	\$4.29 /page
Receiving faxes	\$1.19 /page
Scanning	
Any size	\$1.19 /page
Laminating	
Laminating – Letter or smaller	\$2.00 /page
Laminating – Legal	\$2.50 /page
Laminating – Tabloid	\$3.50 /page

SCHEDULE 1-R4: ADMINISTRATION

G.S.T. to be added on all items

Maps	
1 to 3 maps	FREE
More than 3 maps	\$0.50 /map thereafter
County maps	Cost plus 25%
Lot images (to accompany development application)	FREE
Lot images (other requirements)	\$2.00 /sheet
Lot images: orthophoto (to accompany development application)	Free
Lot images: orthophoto (other requirements)	\$3.00 /sheet
Full sized orthophoto maps	Cost plus 25%
Shipping and Handling fees	Cost plus 25%
Miscellaneous	
Non-Sufficient Funds Charge (NSF)	\$25.00 (GST exempt)
Research <i>Upon request for research of information, the time to gather the information required shall be estimated by the Town Manager and a minimum fee of \$25.00 per hour charged to the requesting party. If photocopies are required, these costs shall also be charged as per this schedule. These monies shall be received prior to such research being undertaken.</i>	\$25/hour minimum
Document Copy Fees	
Land Use Bylaw	\$50.00
Municipal Development Plan	\$50.00
Area Structure Plan	\$25.00
Master Servicing Plan	\$250.00
Note: All the above documents are available free of charge on our website	



SCHEDULE 2-R5: TAXATION & ASSESSMENT

G.S.T. to be added on all items except where noted

All tax certificate and search requests must be in writing and be accompanied with a copy of their cheque, charge information or payment method.

Tax Certificate	\$30.00 (GST exempt)
Tax Search (printed)	\$15.00 (GST exempt)
Tax Recovery Notification	
Tax Recovery Notification & Release of Notification *	\$50 (GST exempt)
Public Auction	\$50 (GST exempt) + advertising costs
<i>All costs for tax recovery notifications will be automatically applied to the tax roll. Advertising costs are subject to GST.</i>	
Assessment Information	
Assessment sheet (owner or authorized representative)	Free
Assessment sheet (other)	\$2 /page
Verbal Assessment information (owner or authorized representative)	Free
Verbal Assessment (other than ratepayers:1-3 rolls)	Free
Assessment (other ratepayers: > than 3 rolls)	\$2/ roll
Assessment Appeal Fees	As directed annually by Capital Region Assessment Services Commission (CRASC) (GST exempt)
Section 299 Request for Information	\$40 Residential (GST exempt) \$125 non-residential (GST exempt)



SCHEDULE 3-R6: PUBLIC WORKS

G.S.T. to be added on all items

Sale of inventory items	cost plus 25%
Railway right-of-way grass maintenance	Alberta Road Builders Association listed price
Sewer back up call during business hours (not caused from municipal operations)	\$400 /call out
Sewer back up call after business hours (not caused from municipal operations)	\$500/ call out (max 2 hours) \$100 /hour thereafter
Municipal infrastructure call out fee during business hours (not caused by municipal operations)	\$250/ call out
Municipal infrastructure call out fee after business hours (not caused by municipal operations)	\$350/ call out (max 2 hours) \$100 /hour thereafter
Town equipment (includes operator)	Alberta Road Builders Association listed price
Sidewalk Snow Clearing (Bylaw enforcement related)	\$40 / hour (rounded to the nearest half hour) Minimum charge half-hour

Contracting for private purposes will be highly discouraged. Residents are encouraged to call a private contractor.

SCHEDULE 4-R7: PLANNING & DEVELOPMENT

Costs are G.S.T. Exempt

Third party costs such as engineering or legal, any G.S.T. costs incurred by the Town will be passed on. No review processes or considerations will commence until all applicable fees are paid in full.

RESIDENTIAL DEVELOPMENT	
Single Family	\$150
Multi Family	\$150 plus \$50 per unit
Accessory Development – Garage/Shed/Decks/Tented Structure/Renovations/Other	\$50
Accessory Development - Fences	\$25
Additions	\$100
Discretionary Uses	\$250 plus regular permit fee
Variances	\$250 plus regular permit fee
Major Home Occupation	\$150
Compliance Statement – regular	\$200
Compliance Statement – rush (up to 3 days)	\$400
Demolition	\$150
Landscaping/grading deposit per residential lot	\$1,500
<i>Deposit will be refunded upon approved inspection and provided the work is completed within the required time frame as required under section 7.9(2) of Land Use Bylaw.</i>	
COMMERCIAL/INDUSTRIAL/INSTITUTIONAL DEVELOPMENT	
Permitted Development	\$400
Discretionary Use	\$200 plus regular permit fee
Accessory Development	\$150
Additions	\$300
Variance	\$300 plus regular permit fee
Demolition	\$150
Change of Use	\$200
Compliance Statement - regular	\$250
Compliance Statement – rush (up to 3 days)	\$400
Signage	\$100 (includes 3 signs) plus \$50 for additional
Not-For Profit Development Permit	50% of regular development permit fee
Landscaping/grading deposit	\$3,000
<i>Deposit will be refunded upon approved inspection and provided the work is completed within the required time frame as required under section 7.9(2) of Land Use Bylaw.</i>	

SCHEDULE 4-R7: PLANNING & DEVELOPMENT

Costs are G.S.T. Exempt

Development Agreements which include fees or charges are separate and apart from the fees outlined below.

OTHER	
Not-for-Profit signage	NIL
Development Prior to Development Permit	DOUBLE PERMIT fees
Subdivision and Development Appeal Fee	\$300 per appeal
Outline Plan Review	\$2,000 plus all 3 rd party expenses
Area Structure Plan Review	\$3,000 plus all 3 rd party expenses
Risk Assessment Review	\$3,000 plus all 3 rd party expenses
Redistricting Application	\$1000
Land Use Bylaw Amendment	\$1,000 plus all 3 rd party expenses
Area Structure Plan & Municipal Development Plan Amendments	\$1,000 plus all 3 rd party expenses
Intermunicipal Development Plan	Unknown at this time.
Development Agreement	\$1,000 plus all 3 rd party expenses
Subdivision Application Fee	Subdivision authority direct
Municipal Subdivision Fee	\$100 /lot
Subdivision Endorsement Fee & Condominium Conversion	Subdivision authority direct
Lot/Plan Cancellation/Consolidation	\$100
Encroachment Agreement / Right of Way Agreement / Amending Agreement	\$150
Road Closures	\$1,000
Natural Resource Extraction Permit	\$1,000 flat fee plus \$100/HA to max of \$5,000
Contraventions of any provisions	As per section 5 of the Land Use Bylaw
File Search	\$100



SCHEDULE 5-R4: SAFETY CODES PERMITS



TOWN OF REDWATER

PO Box 397
REDWATER, AB T0A 2W0
Phone: (780) 942-3519
Fax: (780) 942-4321
www.redwater.ca

theinspectionsgroupinc.

BUILDING PERMIT FEE SCHEDULE

RESIDENTIAL/DWELLING UNITS/FARM

New Construction - Building Permit Levy (main level)	\$ 00.50 per sq. ft. + SCC levy
- Upper/Lower Floors	\$ 00.40 per sq. ft. + SCC levy
Additions/renovations/basement development	\$ 00.25 per sq. ft. + SCC levy
	\$ 125.00 (minimum fee) + SCC levy
Accessory Buildings	
Garages (attached or detached) (flat rate) (under 624 sq. ft.)	\$ 125.00 + SCC levy
Shops, garages, storage buildings (over 624 sq. ft.)	\$ 00.37 per sq. ft. + SCC levy
Decks or garden storage sheds (sheds under 150 sq. ft.)	\$ 100.00 + SCC levy
Relocation of Home (set-up on basement or foundation)	\$ 00.37 per sq. ft. + SCC levy
	(min \$125.00)
Placement of home (only)	\$ 325.00 (minimum fee) + SCC levy
Fireplaces (if not included in new construction) (flat rate)	\$90.00 + SCC levy
Demolitions Residential (flat rate)	\$90.00 + SCC levy
Geothermal Heating	\$250.00 + SCC levy

COMMERCIAL/INDUSTRIAL/INSTITUTIONAL

First \$1,000,000.00 construction value	\$ 6.00 per \$1,000 construction value + SCC levy
Over \$1,000,000.00 construction value	\$ 6,000.00 + (\$ 5.00 per \$1,000 construction value portions over \$1,000,000.00) + SCC levy
(Minimum Fee)	\$475.00 + SCC levy
Demolitions Commercial (flat rate)	\$125.00 + SCC levy
Sign (Pylon)	\$150.00 + SCC levy

MOBILE AND MODULAR HOME

Modular Home (RTM's, etc)	\$ 335.00 + SCC levy
Basement Development	\$ 0.37 sq. ft. + SCC levy (min. \$150.00)
Mobile Homes Set-up	\$ 200.00 + SCC levy
Basement Development (if on foundation)	\$ 0.37 sq. ft. + SCC levy (min. \$150.00)

Note

Add applicable 'Safety Codes Council' levy to each permit; \$ 4.50 each permit or 4% of permit levy, whichever is greater!

A minimum cancellation fee of \$35.00 will be retained when a permit is cancelled or 25% of the fee if a drawing review has been completed or an inspection has been carried out.

When work has commenced without first obtaining the required permit(s); the permit fees will be doubled up to a maximum of \$500.00 surcharge per permit.

Re-inspections will be charged a rate of \$100.00 per inspection + GST.

Special events are billed on a hourly rate of \$100.00 per hour per discipline. The approximate amount of the time for all inspectors to conduct the inspections and provide inspection reports is 8 hours. Depending on severity of deficiencies, additional inspection trips may be required. It is highly recommended that you contact Inspections Group Inc. to obtain preliminary consultation on code requirements for your special event.

(Effective Date: February 1, 2016)

20

SCHEDULE 5-R4: SAFETY CODES PERMITS



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GAS PERMIT FEE SCHEDULE

Residential Installations		Non-Residential Installations			
Number of Outlets	Permit Fee	B.T.U. Input	Permit Fee	B.T.U. Input	Permit Fee
1	\$85.00	10,000	\$85.00	210,000	\$110.00
2	\$95.00	20,000	\$85.00	230,000	\$110.00
3	\$100.00	30,000	\$85.00	250,000	\$120.00
4	\$115.00	40,000	\$85.00	300,000	\$120.00
5	\$125.00	50,000	\$95.00	350,000	\$130.00
6	\$135.00	60,000	\$95.00	400,000	\$135.00
7	\$145.00	70,000	\$95.00	450,000	\$140.00
8	\$155.00	80,000	\$95.00	500,000	\$145.00
9	\$170.00	90,000	\$95.00	550,000	\$150.00
10	\$180.00	100,000	\$100.00	600,000	\$155.00
11	\$185.00	110,000	\$100.00	650,000	\$160.00
12	\$190.00	120,000	\$100.00	700,000	\$165.00
13	\$200.00	130,000	\$100.00	750,000	\$170.00
14	\$210.00	140,000	\$100.00	800,000	\$175.00
15	\$215.00	150,000	\$105.00	850,000	\$180.00
16	\$220.00	160,000	\$105.00	900,000	\$185.00
17	\$230.00	170,000	\$105.00	950,000	\$190.00
18	\$240.00	180,000	\$105.00	1,000,000	\$200.00
19	\$250.00	190,000	\$105.00	1,000,001 to 2,000,000	\$250.00
20	\$260.00	200,000	\$110.00		
		Over 2,000,000 Add \$ 15.00 per 100,000 BTU			

Propane and Small Installations

Propane Tank Sets (New or Replacements)

\$85.00

Temporary Propane/Natural Gas Heating (Includes Tank Set)

\$85.00

Gas/Propane Cylinder Refill Centers

\$285.00

Replacement Commercial or Industrial Appliances (per unit)

1 - 400,000 BTU Input

\$95.00 per Unit

400,001 - 3,000,000 BTU Input

\$145.00 per Unit

Over 3,000,000 BTU Input

\$300.00 per Unit

Note

Add applicable 'Safety Codes Council' levy to each permit; \$ 4.50 each permit or 4% of permit levy, whichever is greater!

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When work has commenced without first obtaining the required permit(s); the permit fees will be doubled up to a maximum of \$100.00 surcharge per permit.

Re-Inspections will be charged a rate of \$100.00 per inspection + GST.

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SCHEDULE 5-R4: SAFETY CODES PERMITS



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PLUMBING PERMIT FEE SCHEDULE (RESIDENTIAL)

# of Fixtures	Permit Fee	# of Fixtures	Permit Fee
1	\$85.00	21	\$185.00
2	\$90.00	22	\$190.00
3	\$95.00	23	\$195.00
4	\$100.00	24	\$200.00
5	\$105.00	25	\$205.00
6	\$110.00	26	\$210.00
7	\$115.00	27	\$215.00
8	\$120.00	28	\$220.00
9	\$125.00	29	\$225.00
10	\$130.00	30	\$230.00
11	\$135.00	31	\$235.00
12	\$140.00	32	\$240.00
13	\$145.00	33	\$245.00
14	\$150.00	34	\$250.00
15	\$155.00	35	\$255.00
16	\$160.00	36	\$260.00
17	\$165.00	37	\$265.00
18	\$170.00	38	\$270.00
19	\$175.00	39	\$275.00
20	\$180.00	40	\$280.00
Add \$3.00 per fixture over 40			

PRIVATE SEWAGE PERMITS

Private Sewage System - \$300.00
Holding Tanks - \$150.00

Note

Add applicable 'Safety Codes Council' levy to each permit; \$ 4.50 each permit or 4% of permit levy, whichever is greater!

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SCHEDULE 5-R4: SAFETY CODES PERMITS



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PLUMBING PERMIT FEE SCHEDULE (COMMERCIAL)

# of Fixtures	Permit Fee	# of Fixtures	Permit Fee	# of Fixtures	Permit Fee
1	\$85.00	35	\$255.00	69	\$425.00
2	\$90.00	36	\$260.00	70	\$430.00
3	\$95.00	37	\$265.00	71	\$435.00
4	\$100.00	38	\$270.00	72	\$440.00
5	\$105.00	39	\$275.00	73	\$445.00
6	\$110.00	40	\$280.00	74	\$450.00
7	\$115.00	41	\$285.00	75	\$455.00
8	\$120.00	42	\$290.00	76	\$460.00
9	\$125.00	43	\$295.00	77	\$465.00
10	\$130.00	44	\$300.00	78	\$470.00
11	\$135.00	45	\$305.00	79	\$475.00
12	\$140.00	46	\$310.00	80	\$480.00
13	\$145.00	47	\$315.00	81	\$485.00
14	\$150.00	48	\$320.00	82	\$490.00
15	\$155.00	49	\$325.00	83	\$495.00
16	\$160.00	50	\$330.00	84	\$500.00
17	\$165.00	51	\$335.00	85	\$505.00
18	\$170.00	52	\$340.00	86	\$510.00
19	\$175.00	53	\$345.00	87	\$515.00
20	\$180.00	54	\$350.00	88	\$520.00
21	\$185.00	55	\$355.00	89	\$525.00
22	\$190.00	56	\$360.00	90	\$530.00
23	\$195.00	57	\$365.00	91	\$535.00
24	\$200.00	58	\$370.00	92	\$540.00
25	\$205.00	59	\$375.00	93	\$545.00
26	\$210.00	60	\$380.00	94	\$550.00
27	\$215.00	61	\$385.00	95	\$555.00
28	\$220.00	62	\$390.00	96	\$560.00
29	\$225.00	63	\$395.00	97	\$565.00
30	\$230.00	64	\$400.00	98	\$570.00
31	\$235.00	65	\$405.00	99	\$575.00
32	\$240.00	66	\$410.00	100	\$580.00
33	\$245.00	67	\$415.00	Add \$3.00 each fixture over 100	
34	\$250.00	68	\$420.00		

Note

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SCHEDULE 5-R4: SAFETY CODES PERMITS



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ELECTRICAL PERMIT FEE SCHEDULE

(For "Other Than" New Single Family Residential)

Installation Cost \$	Permit Fee	Installation Cost \$	Permit Fee	Installation Cost \$	Permit Fee
Under 1,000	\$ 85.00	23,000.01 – 24,000	\$305.00	100,000.01 – 110,000	\$610.00
1,000.01 – 1,500	\$ 90.00	24,000.01 – 25,000	\$315.00	110,000.01 – 120,000	\$640.00
1,500.01 – 2,000	\$ 95.00	25,000.01 – 26,000	\$320.00	120,000.01 – 130,000	\$670.00
2,000.01 – 2,500	\$100.00	26,000.01 – 27,000	\$325.00	130,000.01 – 140,000	\$700.00
2,500.01 – 3,000	\$105.00	27,000.01 – 28,000	\$330.00	140,000.01 – 150,000	\$730.00
3,000.01 – 3,500	\$115.00	28,000.01 – 29,000	\$335.00	150,000.01 – 160,000	\$760.00
3,500.01 – 4,000	\$120.00	29,000.01 – 30,000	\$335.00	160,000.01 – 170,000	\$790.00
4,000.01 – 4,500	\$125.00	30,000.01 – 31,000	\$340.00	170,000.01 – 180,000	\$820.00
4,500.01 – 5,000	\$130.00	31,000.01 – 32,000	\$345.00	180,000.01 – 190,000	\$850.00
5,000.01 – 5,500	\$135.00	32,000.01 – 33,000	\$350.00	190,000.01 – 200,000	\$880.00
5,500.01 – 6,000	\$140.00	33,000.01 – 34,000	\$355.00	200,000.01 – 210,000	\$910.00
6,000.01 – 6,500	\$145.00	34,000.01 – 35,000	\$360.00	210,000.01 – 220,000	\$940.00
6,500.01 – 7,000	\$150.00	35,000.01 – 36,000	\$365.00	220,000.01 – 230,000	\$970.00
7,000.01 – 7,500	\$155.00	36,000.01 – 37,000	\$370.00	230,000.01 – 240,000	\$1,010.00
7,500.01 – 8,000	\$160.00	37,000.01 – 38,000	\$375.00	240,000.01 – 250,000	\$1,110.00
8,000.01 – 8,500	\$165.00	38,000.01 – 39,000	\$380.00	250,000.01 – 300,000	\$1,210.00
8,500.01 – 9,000	\$170.00	39,000.01 – 40,000	\$390.00	300,000.01 – 350,000	\$1,310.00
9,000.01 – 9,500	\$175.00	40,000.01 – 41,000	\$415.00	350,000.01 – 400,000	\$1,410.00
9,500.01 – 10,000	\$180.00	41,000.01 – 42,000	\$420.00	400,000.01 – 450,000	\$1,510.00
10,000.01 – 11,000	\$185.00	42,000.01 – 43,000	\$425.00	450,000.01 – 500,000	\$1,610.00
11,000.01 – 12,000	\$190.00	43,000.01 – 44,000	\$430.00	500,000.01 – 550,000	\$1,710.00
12,000.01 – 13,000	\$195.00	44,000.01 – 45,000	\$435.00	550,000.01 – 600,000	\$1,810.00
13,000.01 – 14,000	\$200.00	45,000.01 – 46,000	\$440.00	600,000.01 – 650,000	\$1,910.00
14,000.01 – 15,000	\$205.00	46,000.01 – 47,000	\$445.00	650,000.01 – 700,000	\$2,010.00
15,000.01 – 16,000	\$210.00	47,000.01 – 48,000	\$450.00	700,000.01 – 750,000	\$2,110.00
16,000.01 – 17,000	\$215.00	48,000.01 – 49,000	\$455.00	750,000.01 – 800,000	\$2,260.00
17,000.01 – 18,000	\$220.00	49,000.01 – 50,000	\$460.00	800,000.01 – 850,000	\$2,360.00
18,000.01 – 19,000	\$225.00	50,000.01 – 60,000	\$465.00	850,000.01 – 900,000	\$2,460.00
19,000.01 – 20,000	\$285.00	60,000.01 – 70,000	\$495.00	900,000.01 – 950,000	\$2,560.00
20,000.01 – 21,000	\$290.00	70,000.01 – 80,000	\$530.00	950,000.01 – 1,000,000	\$2,660.00
21,000.01 – 22,000	\$295.00	80,000.01 – 90,000	\$565.00	Add \$75.00 for every \$50,000 over \$1,000,000	
22,000.01 – 23,000	\$300.00	90,000.01 – 100,000	\$585.00		

Note

Add applicable 'Safety Codes Council' levy to each permit; \$ 4.50 each permit or 4% of permit levy, whichever is greater!

A minimum cancellation fee of \$35.00 will be retained when a permit is cancelled. No fee is returned when an inspection has been carried out.

When work has commenced without first obtaining the required permit(s); the permit fees will be doubled up to a maximum of \$100.00 surcharge per permit.

Re-inspections will be charged a rate of \$100.00 per inspection + GST.

Special events are billed on a hourly rate of \$100.00 per hour per discipline. The approximate amount of the time for all inspectors to conduct the inspections and provide inspection reports is 8 hours. Depending on severity of deficiencies, additional inspection trips may be required. It is highly recommended that you contact Inspections Group Inc. to obtain preliminary consultation on code requirements for your special event.

(Effective Date: February 1, 2016)



SCHEDULE 5-R4: SAFETY CODES PERMITS



TOWN OF REDWATER

PO Box 397
REDWATER, AB T0A 2W0
Phone: (780) 942-3519
Fax: (780) 942-4321
www.redwater.ca

2015

theinspectionsgroupinc.

ELECTRICAL PERMIT FEE SCHEDULE (For "NEW" Single Family Residential)

Square Footage	Permit Fee
Up to 1200 square feet	\$155.00
1201 to 1500 square feet	\$180.00
1501 to 2000 square feet	\$205.00
2001 to 2500 square feet	\$230.00
2501 to 3000 square feet	\$300.00
3001 square feet and over	\$330.00
Attached Garage	Include square footage of garage with house
Manufactured, Modular and RTM Homes (on foundation or basement)	\$115.00
Basement development wiring – new home - if done at time of initial construction (otherwise as per above)	Include square footage of basement with house
Mobile home connection	\$95.00
Detached Residential Garage	\$.20 a sq. ft. (minimum fee \$95.00)

Note

Add applicable 'Safety Codes Council' levy to each permit; \$ 4.50 each permit or 4% of permit levy, whichever is greater!

A minimum cancellation fee of \$35.00 will be retained when a permit is cancelled. No fee is returned when an inspection has been carried out.

When work has commenced without first obtaining the required permit(s); the permit fees will be doubled up to a maximum of \$100.00 surcharge per permit.

Re-Inspections will be charged a rate of \$100.00 per inspection + GST.

Special events are billed on a hourly rate of \$100.00 per hour per discipline. The approximate amount of the time for all inspectors to conduct the inspections and provide inspection reports is 8 hours. Depending on severity of deficiencies, additional inspection trips may be required. It is highly recommended that you contact Inspections Group Inc. to obtain preliminary consultation on code requirements for your special event.

(Effective Date: February 1, 2016)



SCHEDULE 6-R5: OTHER

G.S.T. to be added on all items

Bylaw Services Administration Fee	\$25.00
Sidewalk Salt/Ice Melt	\$10 half bag / \$20 full bag
Bylaw After hour call outs for dogs in pound: <i>When the Bylaw Officer responds to a request to release a dog from the pound after normal business hours or on the weekend, there shall be an after hour call-out fee charged and this shall be paid prior to the release of the dog.</i>	75.00 per call out (max 2 hrs) 50.00 per hour thereafter
Promotional items	Cost
Town pins	Free



SCHEDULE 7-R7: SWIMMING POOL

All rates include G.S.T. excluding lessons which are G.S.T. exempt.

Pool Rates			
	Daily	Monthly	Seasonal
Child (3 and under)	Free	Free	Free
Child (3-6)	\$3.00	\$30.00	\$50.00
Youth (7-17)	\$5.00	\$50.00	\$90.00
Adult (18+)	\$7.00	\$60.00	\$115.00
Senior (55+)	\$5.00	\$50.00	\$90.00
Family <i>To be eligible for a family pass, all persons must reside in the same residence.</i>	\$20.00	\$155.00	\$280.00
Other			
Aquasize (per session)	\$8.00		
Aquasize-Youth / Senior <i>Youth means ages 13 – 17. Senior means age 55+. Aquasize is not covered by Season, Daily, or Monthly Pass Admission.</i>	\$5.00		
Lane Swim (per session)	\$7.00		
Lane Swim (per session) – Youth <i>Youth 13 - 17 provided he / she passes a swim test. Lane Swim is not covered by Season, Daily, or Monthly Pass Admission.</i>	\$5.00		
Fitness Pass Fitness pass is for Aquasize and Lane Swim only.	Adult: \$82.00 Youth: \$49.00 Senior: \$49.00		
Combo Pass Combo Pass covers seasonal and fitness swimming except for special events	Adult: \$185.00 Youth: \$119.00 Senior: \$119.00		
Group Pass Community groups only.	Level 1: \$399.00 (10 or less) Level 2: \$568.00 (11 or more)		
Pool Rental	\$107.00 /hour (for up to 40 patrons)		
Extra Lifeguard	\$24.00/hour		
School Rate	\$38.00/hour		
Special Events Admission	\$2.00 per person (children 3 and under are free)		
Junior Lifeguard Club (ages 12 and up)	\$48.00 per person (8-week session, one hour per week)		
Sponsorship Rates – 2-4 hours public swim Non-Profit	\$125.00		
Sponsorship Rates – 2-4 hours public swim Corporate	\$150.00		



SCHEDULE 7-R7: SWIMMING POOL

All rates include G.S.T. excluding lessons which are G.S.T. exempt.

Lessons (Red Cross Swim Kids) –G.S.T EXEMPT	
30 min (Level 1-4) Preschool	\$55.00 1 week session: \$33.00
45 min (Level 5-10)	\$63.00 1 week session: \$38.00
Bronze Cross**	\$200.00
Bronze Medallion**	\$200.00
Private Lesson (per person)	\$24.00/30 minutes

Seasonal Group Pass: Community groups with an average of eight (8) or more bathers accessing the pool on a regular basis may purchase a group pass for the season with approval of the Community Services Manager.

Admission to Special Events will not be covered by Combo/Season/Daily/Monthly Pass Admission.

The Community Services Manager will have the authority to establish a fee for those situations outside of the existing fee schedule.

One week lessons are available only if there is space available and only for as a consecutive Monday to Friday session.



SCHEDULE 8-R11: PEMBINA PLACE

All prices subject to G.S.T.

COMMUNITY CULTURAL CENTRE	
Level 1: Full Event Package Includes hall, stage, coat room, bar, full kitchen, audio/visual systems, tables & chairs. Weddings, Dinner & Dance events, similarly styled events including alcohol service.	
Daily rate weekday	\$565
*Daily rate weekend	\$1062/day
*Weekends from 5:00 pm on Friday to 5:00 pm on Sunday.	\$1378
Consecutive weekday bookings	\$846/ 2 days \$1128/ 3 days
Set up and take down of tables/chairs per booking if requested	\$212 – up to 100 people \$312 – more than 100 people
Level 2: Public Events Includes hall, stage, coat room, audio/visual system, tables & chairs. Conferences, workshops, open houses, auctions or similarly styled, public events.	
Daily rate weekday	\$356
*Daily rate weekend & evenings after 6pm	\$496
Optional – full kitchen facilities	\$212
Optional – bar cooler & preparation area (non-alcoholic)	\$110
Set up and take down of tables/chairs per booking if requested	\$212 – up to 100 people \$312 – more than 100 people
Level 3: Meetings and Small Private Events Includes hall, stage, ticket & coat area, audio/visual system, tables & chairs. Non- profit group meetings, business meetings, funeral services, training programs.	
Daily rate weekday	\$212
Daily rate weekday (4 hours or less)	\$105
*Daily rate (weekend & evenings after 6pm)	\$351
Optional full – kitchen facilities	\$142
Optional - bar cooler & preparation area	\$71
Set up and take down per booking if requested	\$212 – up to 100 people \$312 – more than 100 people

- The Facility Administrator will have the authority to assign booking requests to the level best suited by definition.
- Occupancy for all facility bookings is until 2:00 AM.
- Rates notated with this symbol (*) includes Facility Monitor Fees.
- There will be a 50% rental fee discount for Schedule 8- Level 1 events for local non-profit community groups holding fundraising events in the Cultural Centre.
- Facility branding partners will receive a 50% discount of Level 2 bookings.

SCHEDULE 8-R11: PEMBINA PLACE

All prices subject to G.S.T.

MULTI-PURPOSE ROOMS	
Small Room Rental (2nd Floor)	
Non-profit hourly rate	\$19
Non- profit daily rate	\$71
Corporate/Private/ Government hourly rate	\$36
Corporate/Private/ Government daily rate	\$142
Multipurpose Room (2nd Floor)	
Non-profit hourly rate	\$37
Non- profit daily rate	\$142
Corporate/Private/ Government hourly rate	\$72
Corporate/Private/ Government daily rate	\$275
Foyer	
Non-profit hourly rate	\$18
Non- profit daily rate	\$71
Corporate/Private/ Government hourly rate	\$36
Corporate/Private/ Government daily rate	\$141
Hall Stage	
No programming commitment	\$33
(for Youth Programming with an ongoing commitment (min 2 mo.)	\$15

- Monthly Rates: TBD taking into account the rates established above.
- Facility monitor rates will be applied as required.
- Small Room—75 person occupancy, Multipurpose Room—125 person occupancy, Foyer—60 person occupancy.
- Daily rates are for eight (8) consecutive hours after which the hourly rate will apply.
- Rentals will not start before 7:00am and must end by 2:00am.
- Rates are determined as follows: The Non-Profit rate is approximately 50% of the Corporate/Private/Government Rate. The daily rate will be applied to bookings more than 4 hours in length.
- Child/Youth birthday party rentals (no ice included) are charged the non-profit rate.

SCHEDULE 8-R11: PEMBINA PLACE

All prices subject to G.S.T.

OFF-SEASON RATES	
Golf Lounge (7:00 am – 9:00 pm)	
Non-profit hourly rate	\$18
Non- profit daily rate	\$70
Corporate/Private/ Government hourly rate	\$36
Corporate/Private/ Government daily rate	\$138
Golf Lounge (6:00pm to 2:00 am)	
Hourly rate	\$90
*Daily rate	\$500
Arena Dry Floor	
Non-profit hourly rate	\$57
Non- profit daily rate	\$226
Corporate/Private/ Government hourly rate	\$114
Corporate/Private/ Government daily rate	\$470
Curling Dry Floor	
Non-profit hourly rate	\$33
Non- profit daily rate	\$128
Corporate/Private/ Government hourly rate	\$65
Corporate/Private/ Government daily rate	\$256

- Monthly Rate: TBD taking into account the rates established above.
- Facility monitor rates will be applied as required.
- Golf Lounge—seating capacity of 120. Arena / curling dry floor to be determined by Fire Chief.
- Non-Profit rates are set at approximately 50% of Corporate/Private/ Government Rate during daytime rentals. Evening rentals are at the same rate for all categories of rental. All rentals will end by 2:00 am.
- Daily rate not to exceed eight (8) consecutive hours. Hourly rate to apply thereafter. No rentals past 2:00am.
- *includes Facility Monitor.
- Child/Youth birthday party rentals (no ice included) are charged the non-profit rate.



SCHEDULE 8- R11: PEMBINA PLACE

All prices subject to G.S.T.

Ice Rentals		
Name	Price	Rate
Senior/Junior B/Adult - *Prime	\$175	Hourly
Senior/Junior B/Adult - **Non-Prime	\$125	Hourly
Minor Hockey/Youth Organizations - *Prime	\$125	Hourly
Minor Hockey/Youth Organizations - **Non-Prime	\$115	Hourly
Tournaments (Senior/Junior B/ Adult)	\$160	Hourly
Tournaments (Minor Hockey / Youth)	\$115	Hourly
Schools (curling and/or arena)	\$25	Hourly
Family rate (Arena)-see below	\$115	Hourly
Curling (league night)	\$160	Daily
Curling Corporate/Private	\$275	Daily
Curling Hourly Rate	\$50	Hourly
Curling Bonspiel	\$500	Weekend
Junior Curling Game	\$25	Hourly
Junior Bonspiel	\$123	Weekend
Child/Youth Birthday Party (Winter) (1 hr ice time plus 1 hr room)	\$104	Hourly
Child/Youth Birthday Party (Summer) (1 hr ice surface plus 1 hr room rental)	\$79	Hourly
Public Skating/ Shinny Fees (GST included in price below)		
Public Skating	\$4 \$28 free for children 3 and under	Per session 10 punch pass
Shinny	\$5 \$39 \$112	Per session 10 punch pass 30 punch pass

EARLY DEVELOPMENT PROGRAMS OR SEMINARS FOR YOUTH: 20 HRS PER ORGANIZATION PER SEASON FREE OF CHARGE UPON APPROVAL BY THE COMMUNITY SERVICES MANAGER. Facility hours 7:00 am to 2:00 am.

ICE RENTALS ARE AVAILABLE AT A FAMILY RATE FOR INFREQUENT FAMILY EVENTS THAT DO NOT INFRINGE ON REGULAR BOOKINGS AND WITH THE APPROVAL OF THE COMMUNITY SERVICES MANAGER.

*Prime- After 6:00 pm weekdays/ after 8:45 am weekends.

**Non Prime- Before 6:00 pm weekdays/before 8:45 am weekends.

SCHEDULE 8- R11: PEMBINA PLACE

All prices subject to G.S.T.

Equipment Rentals	Daily (24hrs)
Folding Chairs	\$4
6' Folding Table Poly	\$8
8' Folding Table Poly	\$9
5' Round Table Wood	\$7
5' Round Table Poly	\$11
Projector & Screen package	\$56 (no charge for non- profits) * in house use only
Projector & Screen Package (Non-Profit)	No charge
Curtain/Privacy Panel system	\$111 day* in house use only
Risers	\$111 /day* in house use only
Other	To be negotiated

