



HOME OCCUPATION QUESTIONNAIRE

Applicant and Property Owner Information

Applicant's Name: _____ Phone: _____
Address: _____ City: _____
Postal Code: _____ Email: _____
 I consent to receive notification at the email provided above.
 Applicant is the registered Owner: (If applicant is not the owner Owner's authorization with signature required)

Property Description

Civic Address: _____ Legal Description: Lot _____ Block _____ Plan _____
(If applicable) Long Legal: _____
What is the District/Zone of the property: _____

Development Information

Please describe, in detail, the nature of the proposed business: _____

This business is my: Primary Occupation Secondary Occupation
Will the business have employee(s) that do not reside at the residence? Y / N If yes, how many? _____
Will the business have clients or customers coming to the residence? Y / N
If yes, how often? _____/day _____/week _____/month
What will the hours of operation be? _____ Which days of the week? _____
Where will clients/customers park? Driveway On-Street Other _____
Do you use a vehicle(s) in the operation of your business? Y / N If yes, where will it be parked? _____
Will the storage of goods, materials or tools be required in the operation of the business? Y / N
If yes, please indicate the types required: _____
If yes, where will they be stored? House Garage Yard Other _____
Is there a sign advertising the business on site or on the building? Y / N
If yes, please provide a site plan that includes: Size, location, layout (show on elevation drawings, site plans)
Additional Comments: _____

Additional Requirements

- A floor plan indicating what area of the home will be used for the business. Include dimensions to be used in conjunction with your business
- Include a site plan of your property, showing existing buildings (labelled), indicate on-site available parking areas as well as any signage locations.

I/We acknowledge that all the information provided is accurate and if there are any changes to the operation, I/We will notify the Development Authority or Town Office.

Signature of Applicant

Signature of Owner

Applicant's Name (Please Print)

Owner's Name (Please Print)

Collection and use of personal information

Personal information required by the Town of Redwater application forms is collected under authority of sections 33(a) and (c) of the Alberta Freedom of Information and Protection of Privacy (FOIPP) Act. Your personal information will be used to process your application(s). Please be advised that your name, address and details related to your application may be included on reports that are available to the public as required or allowed by legislation. If you have any questions, please contact the Town's Development Officer at (780) 942-3519