



Business License Application

- Businesses operating in Redwater are required to obtain a valid business license. Any applicable permits must be obtained prior to operating a business or the business license will be considered void.
- No door-to-door sales or solicitation shall be permitted in the Town, of Redwater regardless of having a valid Business License
- This application is being submitted under the provisions of the Town of Redwater Business License Bylaw ECDEV-01-2024
- The Business fees include complimentary advertising in the Redwater Business Directory & on the Town website

CHOOSE ONE:

New Business	Business License Renewal
Business License Transfer	Street Vendor Business

CHOOSE ONE:

Storefront Business	Home Based Business
Non-Local Business	Street Vendor Business

BUSINESS INFORMATION

Information in this section will be made available to the public

Operating Business Name: _____	
Business Phone Number: _____	Business Email: _____
Business Address: _____	City/Town: _____
Province: _____	Postal Code: _____
	Date Business Opened: _____
Website: _____	Industry Type: _____

OWNER BUSINESS INFORMATION

Information in this section will not be made available to the public

Owner Name: _____	Legal Business Name: _____
Owner Phone Number: _____	Owner Email: _____
Owner Address: _____	City/Town: _____
Province: _____	Postal Code: _____

OPERATING INFORMATION

Describe Business Activities, how the business operates & services provided:

The personal information requested on this form is being collected under the authority Section 33(c) of the Freedom of Information and Protection of Privacy (FOIP) Act. The information collected will be used in the management and administration of the Town of Redwater's land development planning processes and may be communicated to relevant City Business Units. If you have any questions about the collection or use of your personal information, contact the Town of Redwater FOIP Coordinator at 4924 47th St. Redwater, AB, T0A 2W0 or 780.942.3519.

Do you store/maintain hazardous goods and/or controlled substances on site? YES NO
 Are you interested in becoming a member of the Redwater & District Chamber of Commerce? YES NO
 Are you interested in attending monthly Community Business Meetings? YES NO
 Is there a sign advertising the business on site or on the building? YES NO

Commercial Store Fronts ONLY:

For your Grand Opening, would you like a ribbon cutting ceremony? YES NO

Fees	
<i>All business License's are valid for a period of one year and expire on December 31. Fees are payable January 1 of every year. All fees are GST exempt.</i>	
Storefront Business License-\$100.00/yr	Operates a business from a taxable premise
Non-Local Business License-\$180.00/yr	DOES NOT operate a business from a taxable premise
Home Based Business License-\$100.00/yr	Operates out of place of residence
Street Vendor Business License-\$100.00/yr	Hawkers, peddlers, street vendors, street vendor trucks, specific purpose, & specific location
Business Transfer Fee- \$50.00	Transfer of an existing Business License to another premise

Please complete the attached credit card authorization and email, drop off, or mail to Box 397, Redwater AB T0A 2W0, at the Town of Redwater office **P** 780-942-3519 ext. 330 **F** 780-942-4321 **E** tlane@redwater.ca

Please note that invoices will not be mailed out unless specifically requested. While we do our best to process applications as quickly as possible, we do not guarantee same day service delivery. Your Business License will be emailed to you, please provide your email address above. Please notify the Town of Redwater of any changes to the operation of your business.

Signature

Position:

Date:

I Agree to receive emails regarding monthly Business meetings, donations and other initiatives

I Acknowledge that all the information provided is accurate and the Town of Redwater will be notified of any changes to the operation of the Business.

OFFICE USE ONLY							
Land Use District:	R-LD	R-MD	R-HD	R-MF	R-RE	C-DWT	C-GEN
	C-HWY	I-DIP	INS	PU	REC	RREC	AG-T
Date Received: _____	Roll No. _____		Application No. DPR: _____				
Fee: _____	Receipt No. _____		Approved: _____ Refused: _____				

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HOME OCCUPATION QUESTIONNAIRE

(if applicable)

Home Based Business Applications:

- A Development Permit must be issued prior to the issuance of a Business License
- Home occupations shall be incidental and subordinate to the principal use of the dwelling unit;
- pedestrian or vehicular traffic or parking, shall not, be generated in excess of that which is characteristic of the district in which the home occupation is located;
- A home occupation shall not be allowed if, in the opinion of the Development Authority, such use would be more appropriately located in a Commercial or an Industrial District

Home Based Business Information:

Are you renting the location of the Home Occupation?	YES	NO
Will the business employ non-resident employees?	YES	NO
Will the business have clients or customers coming to the residence?	YES	NO
Is there a sign advertising the business on site or on the building?	YES	NO

HOURS: AM PM

WEEKDAYS: Mon Tue Wed Thu Fri

WEEKENDS: S a t S u n

PARKING: Onsite Offsite

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