



Policy Manual

SNOW CLEARING POLICY

APPROVED

LAST REVISED

RES. NO. 25-309

RES. NO. 22-243

DATE October 7, 2025

Oct 18, 2022

ADMINISTRATIVE REVIEW CAO CORPORATE SERVICES x OPERATIONS REVIEW SCHEDULE 1 -2 YEARS

COUNCIL POLICY COMMITTEE CORPORATE SERVICES x INFRASTRUCTURE COMMUNITY SERVICES

1. PURPOSE:

1.1. To provide a standard policy for the purpose of snow clearing within the Town.

2. POLICY STATEMENT:

2.1. Snow clearing within the Town will be implemented by priority based on the guidelines set within this policy.

Winter snow clearing may be implemented by the Public Works Department based on:

- a) A single event of loose snowfall greater than 5 cm and/or
- b) A total compacted accumulation depth of snow 10 cm or greater and/or
- c) Based on icy road conditions with minimal snow accumulation, sanding of key intersection and removal of hazard snow drifts on main routes will occur as determined by the General Manager of Operations.

3. SCOPE:

3.1. This Snow Clearing Policy outlines the extent, limitations, and areas of application for snow and ice management operations.



4. DEFINITIONS:

- 4.1. "Administration" means the administrative and operational arm of the Town, comprised of the various Departments and including all Employees who operate under the leadership of the CAO.
- 4.2. "Council" means the municipal Council of the Town, including the Mayor and six Councillors.
- 4.3. "Sight Line Protection Area" means a triangular space at the corner of a lot, formed by an isosceles triangle with its vertex at the intersection of two road rights-of-way (or their extensions). The equal sides extend along the property lines—6 m (20 ft) for road intersections and 1 m (3 ft) for road-lane intersections.
- 4.4. "Town" means the municipal corporation of the Town of Redwater

5. RESPONSIBILITIES:

- 5.1. General Manager of Operations will:
 - a) Ensure manpower and equipment availability to meet the policy;
 - b) Monitor and arrange for sanding as required by conditions.
- 5.2. Public Works department will:
 - a) Carry out snow clearing and sanding as per priority schedule;
 - b) Monitor conditions and report to the General Manager of Operations;
 - c) Post signage at least 24 hours before residential clearing (unless emergency);
 - d) Enforce towing of vehicles obstructing snow removal (Refer to Town's Traffic Safety Bylaw).

6. GUIDING PRINCIPLES:

Priorities


- 6.1. Snow shall be cleared in the following priority (see attached snow clearing map Schedule "A" for further reference):

Priority 1:	Main Access Routes around Town	Yellow Red
Priority 2:	Access Routes/Downtown Core	White/Green
Priority 3:	Residential Streets & Approved P3 Alleys	Blue Purple
Priority 4:	Industrial areas	
Priority 5:	Commercial Alleys	
Priority 6:	Residential Alleys	
Highway 38 (48 th Ave.):	Alberta Transportation Responsibility	Grey

Snowfall Event

6.2. In the event of a snowfall:

- a) Priority areas 1 and 2 will be cleared without any prior notice.
- b) Where possible vehicles should be removed from the streets immediately to facilitate faster snow clearing. A parking ban will be placed for 24-hours to clear the snow
- c) Any vehicles or items parked on the street may be towed at owner's expense (Refer to Traffic Safety Bylaw).
- d) Once Priority areas 1 and 2 are complete Public Works will review all other areas of the Town for Snow removal when accumulation of either 5 cm of loose snow fall or total compacted accumulation depth of snow over 10 cm. Residential snow clearing operations will begin at that time. The service target for completion is minimum 4 days and a maximum of 7 days, unless extraneous circumstances occur. Should a second snowfall occur prior to the completion of initial snow clearing operations the priorities will be reset, however the service target time will be reset from the most recent snowfall event.
- e) Snow removal signs will be put out a minimum of 24-hours prior to a street being cleared. Residents are required to remove all vehicles from the streets to another location within the Town or be subject to towing at owner's expense. (Refer to Traffic Safety Bylaw).
- f) In the event of an emergency, 24-hour notice may not be provided.
- g) Only the Priority 1 main access routes will be cleared should snowfall occur on a weekend.

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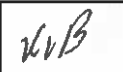
- 6.3. Snow shall be cleared from each street as per Schedule "B" which demonstrate either windrow for haul out/snowblower operations or clearing snow towards boulevard/ditches.
- 6.4. Snow shall be cleared from trails and sidewalks as per Schedule "C" utilizing appropriate equipment such as blowers, skid steer or tool cat.
- 6.5. Prior to or during the last week of March each year, all streets will be cleared of snow which will benefit surface drainage problems during spring melt.

Alleys

- 6.6. Alleys will only be cleared after all other priority routes are cleared of snow, such clearing shall be at the discretion of the General Manager of Operations.
- 6.7. The exceptions to this policy statement are:
 - a) Alleys identified as "Approved Alleys" in Schedule "A," which are cleared as Priority 3
 - b) The emergency-route alley connecting 54th Avenue (west of the Daycare) to Golf Course and south to 51st Avenue, which is cleared as Priority 2 (see Schedule "A").
- 6.8. Consideration will be given to alleys in the residential and commercial areas that drift in and are inaccessible, at the sole discretion of the General Manager of Operations.
- 6.9. There may be occasions, other than the emergency route, when an alley is cleared before the residential street adjacent to it. This may occur in order to provide the opportunity for residents to move their vehicles from the main street so that the main street can be cleared.

Sight Line Protection and Snow Storage

- 6.10. To protect public safety and ensure compliance with the Town of Redwater Land Use Bylaw, sight lines must be preserved at intersections and corners. The Sight Line Protection Area is an isosceles triangle located within the lot at the point where roads or lanes intersect:
 - a) The vertex angle of the triangle is positioned at the intersection of two road rights-of-way (or their projections).

	
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- b) The opposite and adjacent sides measure 6 m (20 ft) and run along the property lines of the subject lot, in the case of two intersecting roads.
- c) The opposite and adjacent sides measure 1 m (3 ft) and run along the property lines of the subject lot, in the case of the intersection between a road and a lane.

- 6.11. Within the Sight Line Protection Area, no snow pile, structure, vegetation, or object shall exceed 1 metre (3 feet) in height. Where a yard has been artificially raised, the height must be measured from the lowest point of the natural grade.
- 6.12. These provisions are in place to ensure unobstructed sight lines for both vehicle and pedestrian traffic. This regulation does not apply in the Downtown Commercial District (C-DWT); however, in all districts, no structure, vegetation, or object may be placed in a way that could impair visibility or compromise safety.

7. REFERENCES:

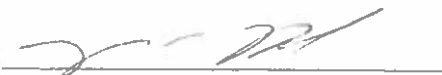
- 7.1. Town of Redwater Land Use Bylaw
- 7.2. Town of Redwater Traffic Safety Bylaw
- 7.3. Municipal Government Act (RSA 2000, c. M-26)
- 7.4. Traffic Safety Act (RSA 2000, c. T-6)
- 7.5. Transportation Association of Canada (TAC) - Winter Maintenance Operations /Road Salt Management (latest edition)

APPROVAL

Mayor:



CAO:



	
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