



Business License Application & Renewal Form

FOR OFFICE USE ONLY	
CID _____	
License # _____	
Receipt # _____	

Please complete and drop off, with payment, at the Town of Redwater office or mail to Box 397, Redwater AB T0A 2W0
P 780-942-3519 ext. 330 F 780-942-4321 E ecdev@redwater.ca

Businesses operating in Redwater are required to obtain a valid business license. Any applicable permits must be obtained prior to operating a business or the business license will be considered void.

I / We _____, hereby submit the following application under the provisions of the Town of Redwater Business License *Bylaw No. 846* for the purpose of operating the following business:

Legal Business Name: _____

Business Operating Name: _____

Business Municipal Address: _____

Mailing Address: _____

Number of Employees: Full Time: _____ Part Time: _____ Casual/Seasonal: _____

Business Phone Number: _____ Other Phone Number: _____

Email: _____ Website: _____

Renewal
 New Application
 Development Permit # _____

No, I do not want any of my business information promoted by the Town of Redwater.

Yes, I want information about my business published in the Redwater Business Directory, on the Town website and in promotional material EXCEPT for the following information: _____

I provide consent for the Town of Redwater to send me emails in regards to local economic news, events, fundraising initiatives and other important business notifications. Yes No

Signature: _____ Position: _____ Date: _____

No door-to-door sales or solicitation shall be permitted in Town, whether or not the Business has a valid Business License.

Commercial - \$35.00 A business where a permanent office or place of business is situated in either a commercial or industrial part of the Town of Redwater.

Home based - \$100.00 A business situated in a residential part of the Town of Redwater. **(Home Occupation Questionnaire Required)**

Non-Resident - \$150.00 A business which does not have a permanent office or place of business in the Town of Redwater.

Youth - \$15.00 A business operated by an individual who is under 18 years of age.

Transfer Fee - \$10.00 Transfer of an existing business license to a different person or premise.

The fee payable for a first time Business License between July 1 and December 31st will be 50% of the License fee for the year except for youth.

Please check ✓ the category below which best describes the nature of your business.

Accommodations / Campground	Florist	Pharmacy
Arts / Crafts / Giftware	Gas Station / Car Wash	Plumbing and Heating
Automotive Sales / Service / Parts	Grocery / Convenience Store	Real Estate / Property Management
Beauty / Wellbeing / Fitness	Home Improvement	Recycling / Bottle Depot
Cleaning & Janitorial Services	Insurance & Registries	Restaurants / Lounge
Construction & Contracting	Landscaping	Retail Store
Doctor / Dentist	Legal Services	Signage
Education	Liquor Store	Small Engine Repair / Service
Excavating	Manufacturing	Transportation Services
Financial Institutions & Services	Newspaper	Travel Agency
Electrical Services	Oilfield Services	Water Hauling
Other (please describe): _____		

Please provide a brief description of the nature of your business activities.

Collection and use of personal information:
 Personal information required by the Town of Redwater on application forms is collected under authority of sections 33 of the Alberta Freedom of Information and Protection of Privacy (FOIP) Act. Your personal information will be used to process your applications(s) for business licensing purposes, used for business promotion and to provide business notifications or in the event of a local emergency. If you have any questions, please contact us at 780-942-3519.